

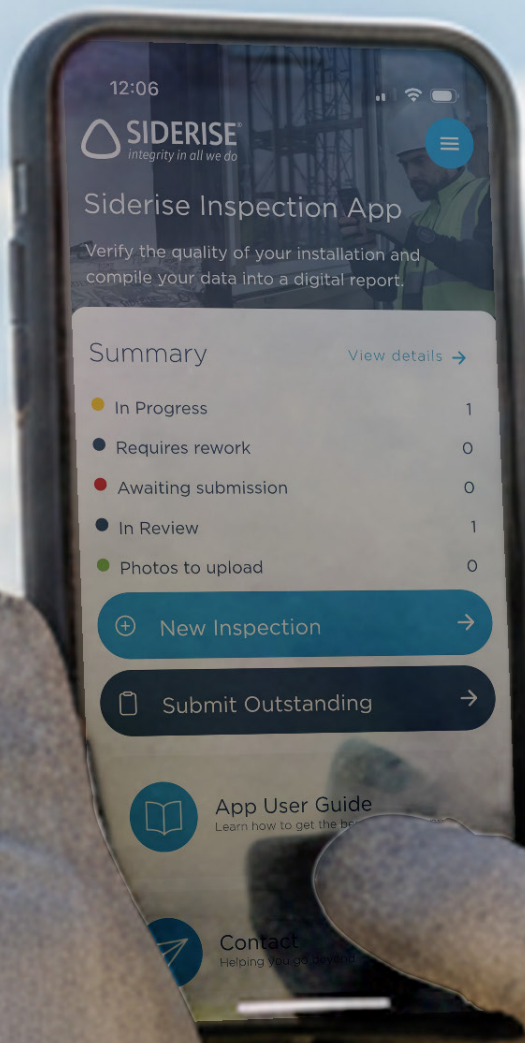
Siderise® Inspection App

User guide



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12:06

SIDERISE
integrity in all we do



Siderise Inspection App

Verify the quality of your installation and
compile your data into a digital report.

Summary

[View details →](#)

In Progress	1
Requires rework	0
Awaiting submission	0
In Review	1
Photos to upload	0

[+ New Inspection →](#)

[📄 Submit Outstanding →](#)



App User Guide
Learn how to get the best out of the app



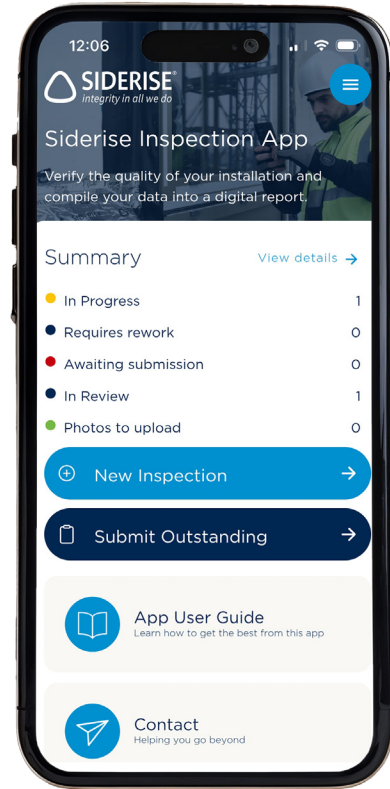
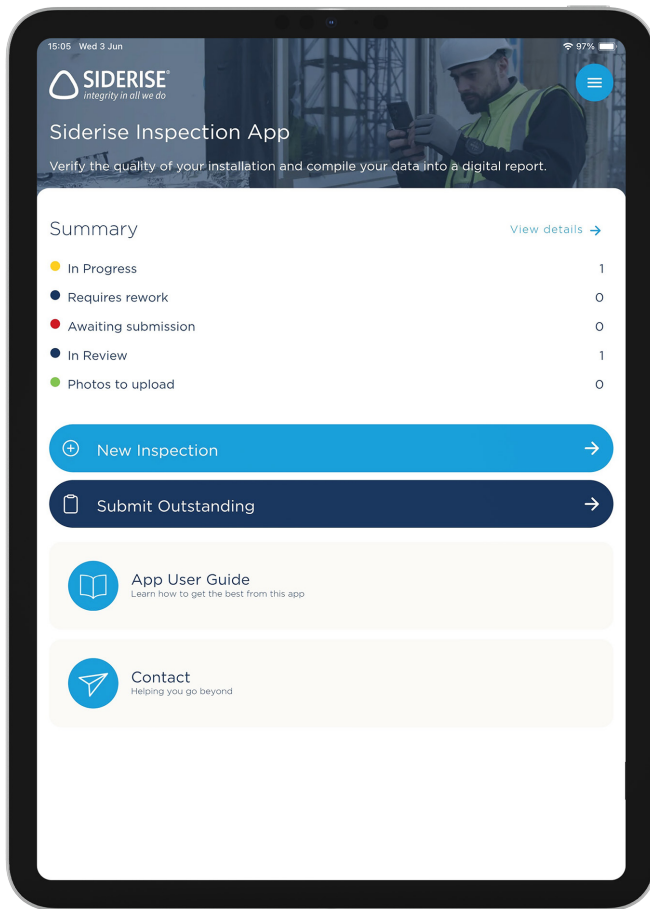
Contact
Helping you get the most out of the app

Getting started

Thank you for using the **Siderise Inspection App**.

The app is **free to use** and supports the inspection of installed Siderise products on site. It can be used by installers or anyone involved in the project delivery.





Installing the app

The Siderise Inspection App is available on both **Android and Apple** devices.

It is designed for use on **mobile phones**, but will also work on tablets. On some tablets, the layout may appear slightly stretched.



Android

- Download from the Google Play Store.
- Supported on devices running Android version 12 or later.

Apple

- Download from the Apple App Store.
- Supported on devices running iOS 18 or later.

Registering an account

Before you can use the app, you will need to create an account.

- **Android Play Store**
- **Apple App Store**
- Install the app and open it.
- You will see the login screen.
- Select **“Register now”** at the bottom of the screen.

You will then be asked to enter the following details:

First and last name

This should be your own name, as it will appear on inspection reports as the Inspector.

Email address

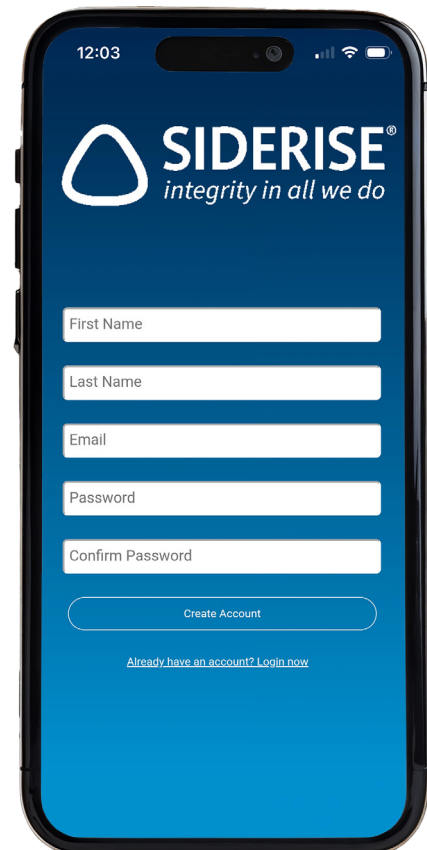
You must have access to this email address as it is used to:

- Send your account verification code.
- Send your inspection reports.
- Contact you if there are questions about an inspection.
- Reset your password if needed.

Password

Choose a password for your account. You will be asked to enter it twice to confirm.

- Once all fields are completed, select **“Create Account”**. Depending on your device, you may be asked if you want to save your login details.
- You will then see a short set of feature screens.
 - Tap **“Next”**, or
 - Swipe left to move through them.



Email verification

When you reach the Home screen, a pop up will appear showing **“Email not verified”**.

A 6 digit verification code will be sent to the email address you registered with. The email should arrive within a few minutes and the code is valid for 48 hours.

- Enter the code into the app and select **“Submit”**.

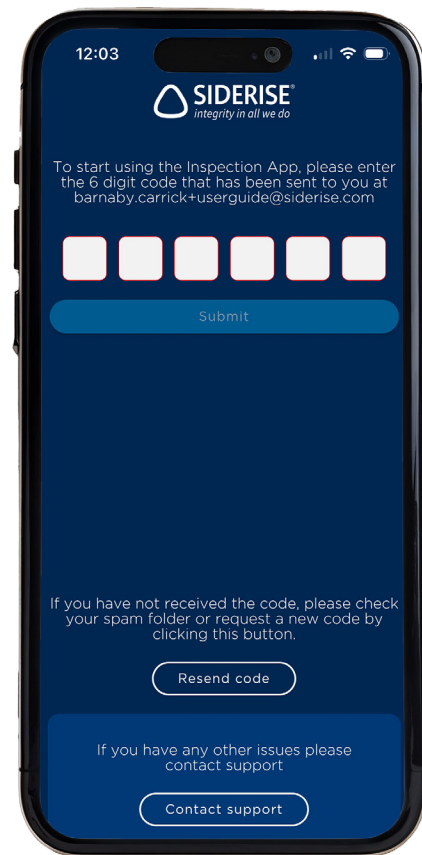
If you do not receive the email or the code has expired:

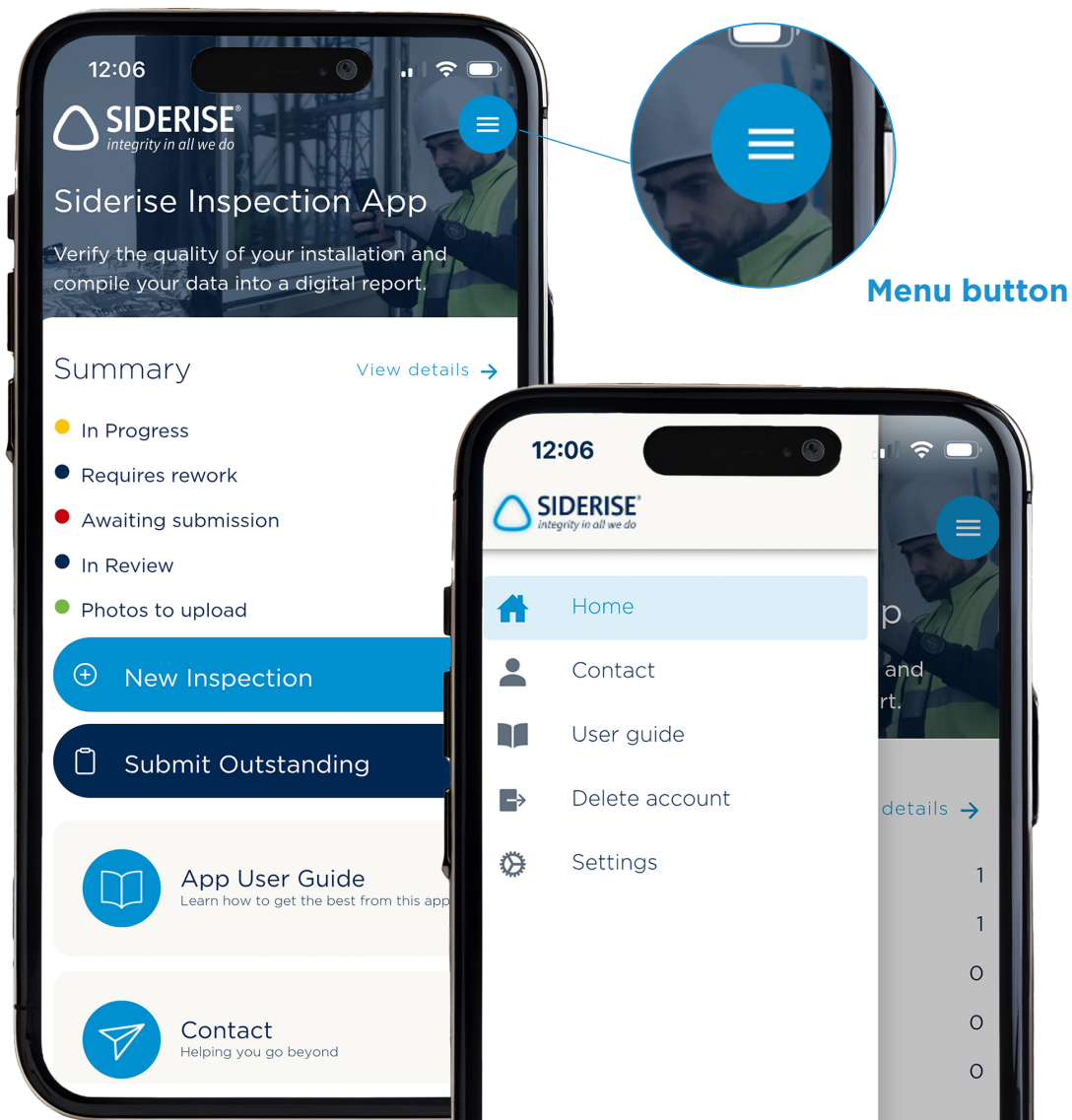
- Select **“Resend Code”** to request a new one.
- Check the email address shown on screen.
- If you have entered an incorrect email at point of registration please delete and redownload the app and start the registration process again.

If you need further help, select **“Contact Support”** to view Siderise’s support phone number and email address.

Once the correct code is entered and submitted, the pop up will close and you will be taken to the Home screen.

Email verification is a one time process - you will not need to repeat it, even if the app is deleted and reinstalled.





Quick overview

When you open the app, you'll be taken to the Home Screen. This is where you can see the status of your inspections and quickly access key information.

Menu (top right)

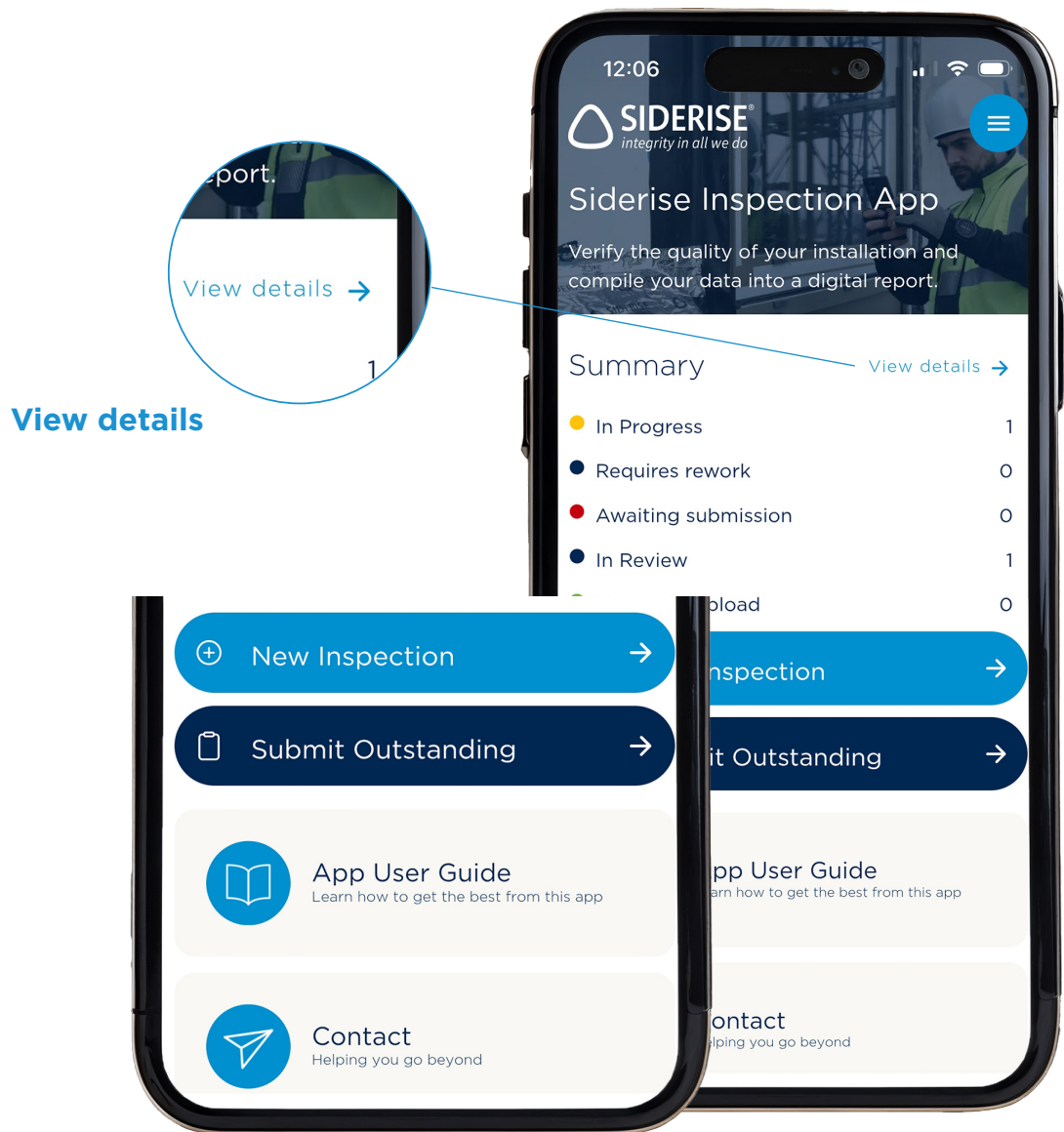
Select the menu button in the top right corner to open the sidebar. From here you can access:

- **Home** – returns you to the main screen.
- **Contact** – shows Siderise support contact details if you need help.
- **User Guide** – Quick access to this guide.
- **Delete Account** – Allows you to delete your account.
- **Settings** – includes the **“Force Sync”** option.

Inspection summary

The summary section gives you a clear overview of all your inspections, with a number next to each status so you can see where your inspections are at a glance:

- **In progress** – Inspections you have started but not yet finished.
- **Requires rework** – Inspections reviewed by Siderise which require changes or additional information. (See the **“Reworks”** section of this guide for more detail.)
- **Awaiting submission** – Inspections not yet completed and submitted to Siderise, often because you were working offline.

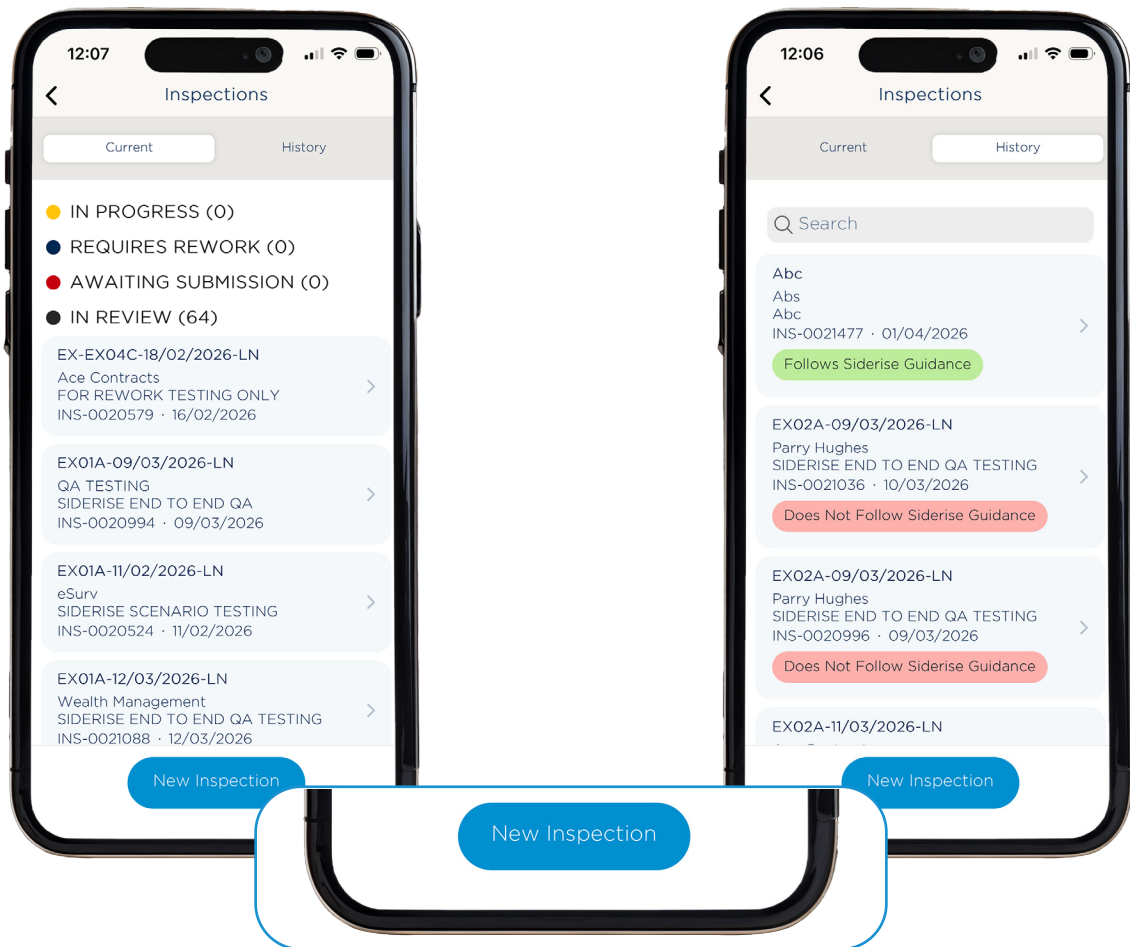


- **In review** - Inspections that have been successfully submitted and are currently being reviewed by Siderise.
- **Photos to upload** - The number of photos that haven't been uploaded yet due to being offline or unstable internet connection. If the number is not 0 press the **"Submit Outstanding"** button below.

Select **"View Details"** to see more information about inspections in each category.

Home screen buttons

- **New inspection** - Starts a new inspection. (Note: you have 3 weeks to be able to edit and submit reports).
- **Submit outstanding** - Use this if you have inspections showing as **"Awaiting submission"**. The app will reattempt to upload any inspections that have not yet been submitted to Siderise.
- **App User Guide** - Quick access to this guide.
- **Contact** - Quick access to Siderise support contact details.



Inspections screen

The Inspections screen helps you manage both current and completed inspections.

Tabs

- **Current** - Shows all active inspections, grouped by status.

Each inspection shows:

- Inspection name.
- Company.
- Project name.
- Unique reference number (INS number).
- Date the inspection was started.

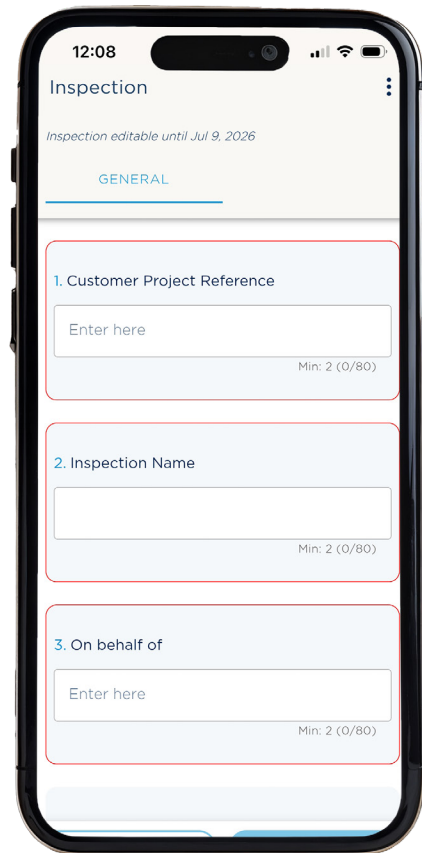
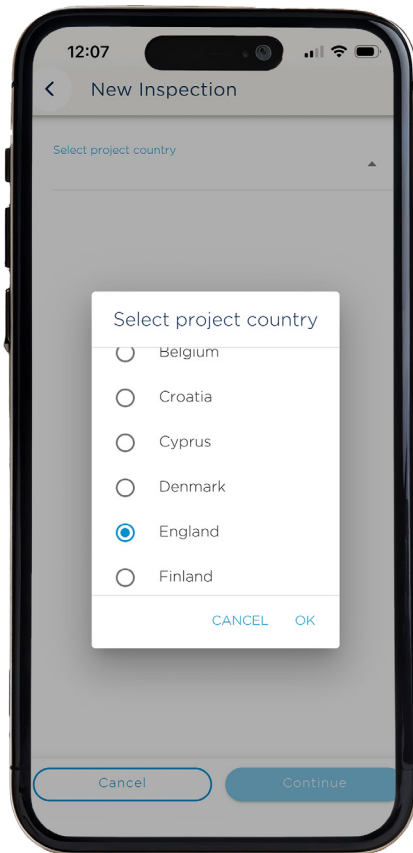
Select an inspection to:

- Continue an inspection that is **“In Progress”**.
- Update an inspection that **“Requires Rework”**.
- **History** - Shows all completed inspections with the same details, plus the inspection outcome. Selecting an inspection will open a link to the PDF report.

You can use the search bar to find past inspections by name, company, project, reference number, or date.

Using the app





Starting an inspection

To start a new inspection, select **“New Inspection”** from the Home or Inspections screen.

- **Select country** - Choose the country where the project is located. This ensures the correct question set is used.
- **First inspection** - If this is your first inspection, the app will take you straight to the inspection details screen.
- **Further inspections** - After selecting the country, you can either:
 - Start a new inspection, or
 - Clone a previous inspection to reuse project details (the inspection name will be blank and the date will update automatically - see page 19).

Inspection and project details

You'll be asked to enter your inspection and project information, including:

- Inspection name and project reference.
- Company details (your company or the company you are inspecting on behalf of).
- Inspector name, email, phone number and company.
- Project address.
- Other parties (main contractor, façade contractor, client, consultant, architect, or others – optional). Use this if you require your inspections reports to be shared.



- Once you have created your first inspection having selected your country, you can create all following inspections offline.
- Connectivity is only needed to submit your inspections, not to create them. You will also need connectivity if you need to change your country, as the correct regulatory questions will need to be downloaded.

Options menu

Once all required details are completed, the **“Continue”** button will become active.

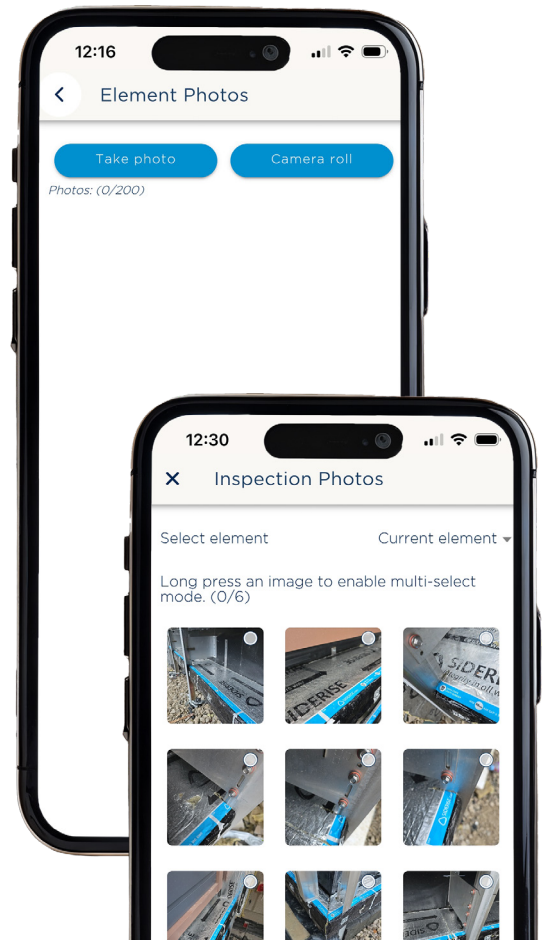
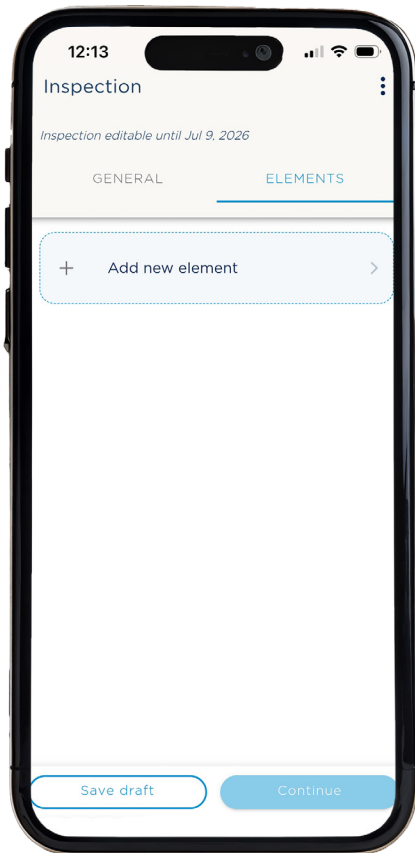
- **Save draft** - Saves your progress and closes the inspection. You can return to it later from the Inspections screen.

To cancel or abandon an inspection, press the options menu button in the top right corner (three dots):

- **Cancel** - Will cancel any changes made since the last time “save draft” was used.
- **Abandon** - Deletes the inspection completely. A confirmation pop-up will appear, confirming that you wish to abandon the inspection.

Offline capability

The Siderise Inspection App can be used offline, which is useful on site where internet access may be limited.



Creating elements

After setting up your inspection details, you will be taken to the Elements screen.

- Each element covers one Siderise product.
- An element can include multiple elevations or floors, or be split if needed.
- A maximum of 5 elements per inspection is allowed (you can clone the inspection if more are required - see page 19).

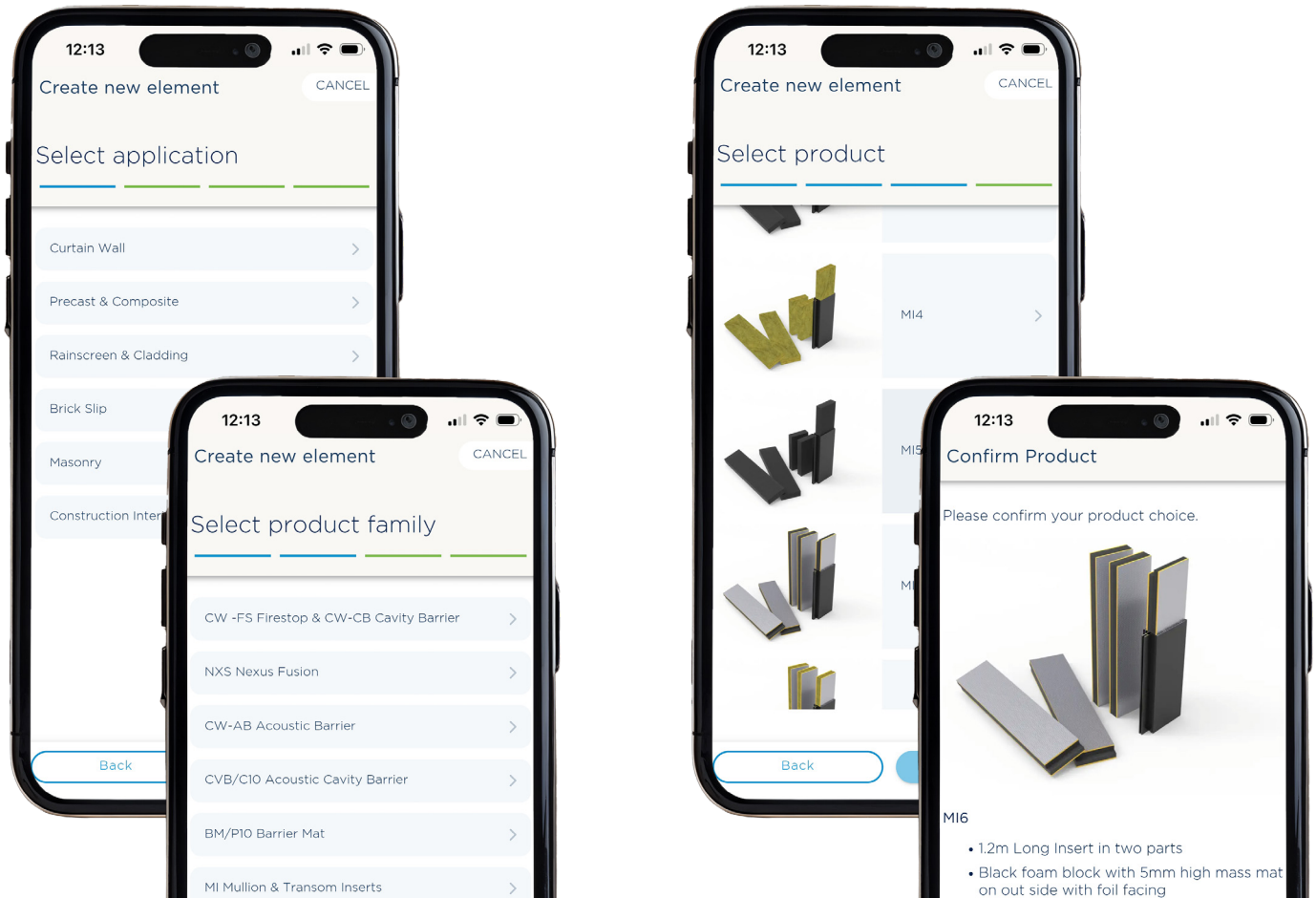
Element photos

The top right menu within an element allows you to add element level photos.

You can upload multiple photos to the element gallery before answering questions, making it quicker to attach them as you go.

Photos can be reused across different elements by selecting them from the dropdown list.

Photos should be relevant to the element question.



Selecting a product

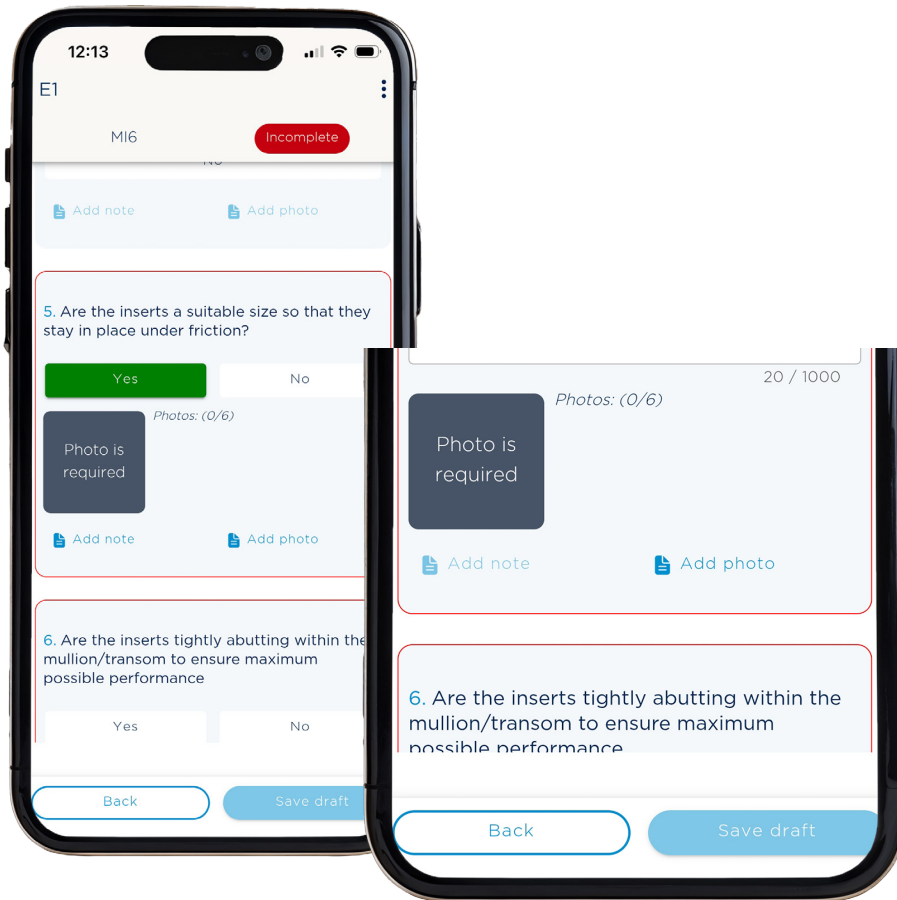
When creating an element, you must first select:

- Application
- Product type
- Product rating

A confirmation screen with an image and product details is shown so you can check your selection.

If the wrong product is selected and the inspection is submitted, the inspection will need to be redone **(this cannot be corrected as a rework)**.

Please note that you can only submit a maximum of 5 elements per report.

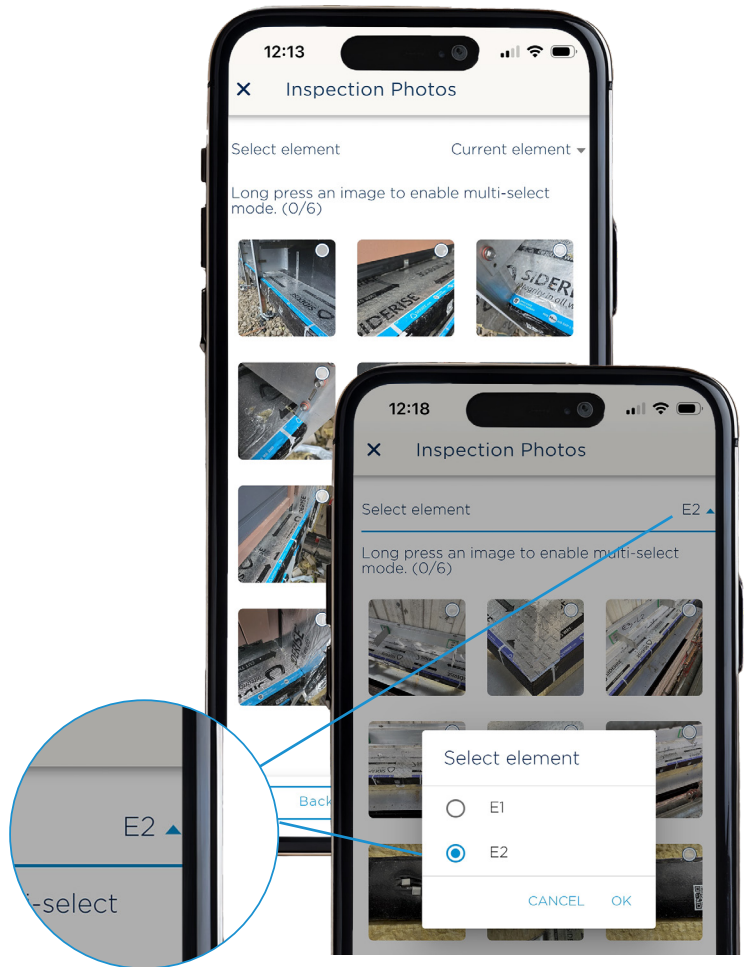
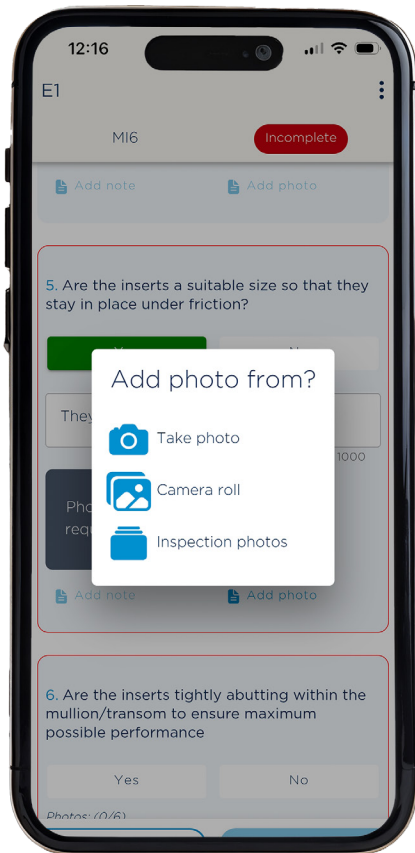


Notes, photos and help

- **Notes** - If available, a notes button will appear. If notes are required, the app will prompt you.
- **Photo** - If required, a photo box will appear. Photos must be clear and relevant to the question. Inspections may be returned if photo evidence is insufficient.
- **Helper (“i”) icon** - Opens images or guidance to help explain what the question is asking or what is expected.

You can save a draft at any time.

The menu in the top right corner allows you to delete an element if it was added by mistake. Deleted elements do not count towards the 5 element limit.



Adding photos

Photos can be added in several ways:

- Select **“Add Photo”** or click on **“Photo is required”**.

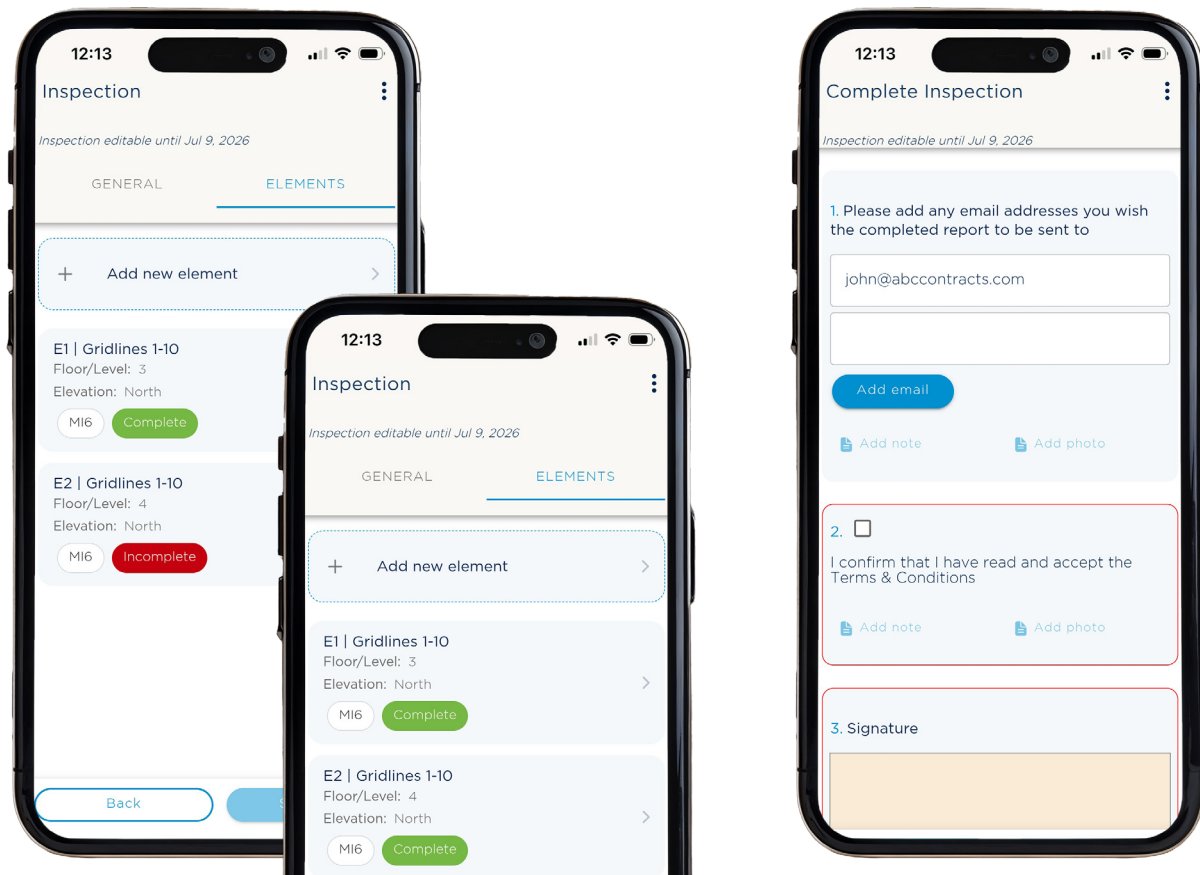
Choose to:

- Use the camera.
- Select from your photo library.
- Select from the inspection photos.

Photos taken or added are automatically saved to the element gallery, allowing them to be reused in other questions. This helps reduce repeat photos, upload time and data use.

See the menu in the top right corner of an element to upload element photos.

You can add multiple photos at once to the element gallery before answering questions, making it quicker to attach them as you go.



Submitting an inspection

Once all elements are completed, you can now submit your inspection.

- When an element is finished, it will show a green completed box on the Elements screen.

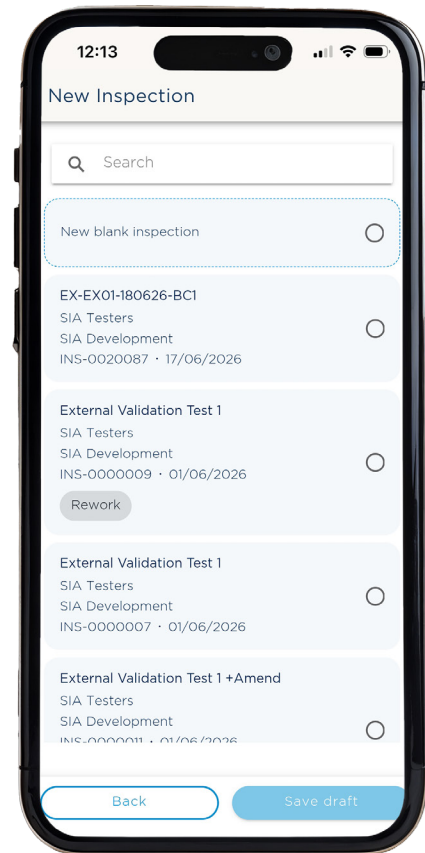
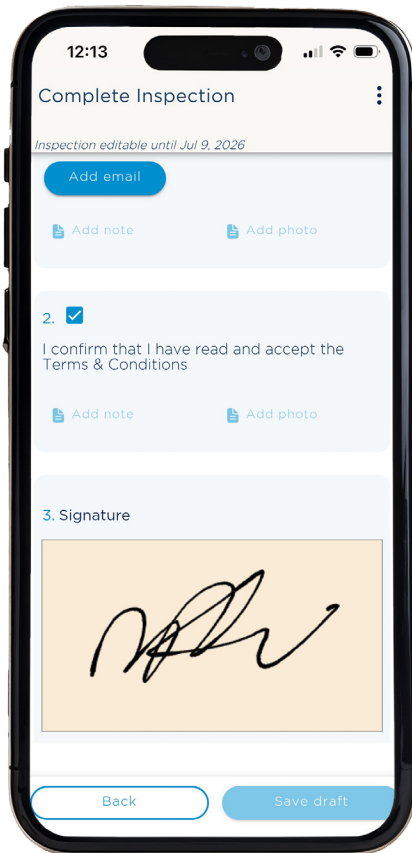
Review and confirmation

Select **“Continue”** to open the **“Terms & Conditions”**, scroll to the bottom and select **“Accept”** to proceed.

Signature and report details

You can add any additional email addresses who would need to receive the report.

- Leave blank if you only want the report sent to your registered email address.
- You can also forward the report on to additional recipients at a later date if required.
- Tick the box to confirm you accept the **“Terms & Conditions”**.
- Select **“Edit Signature”** to draw your signature, then save it.



Completing submission

The **“Complete”** button will now be active for you to submit the report.

Submitting an Inspection whilst working offline

If you are offline, the app will notify you and return you to the Home screen. Your inspection will show as **“Awaiting Submission”**, along with the number of photos still to upload. Once reconnected, the app should upload automatically, or you can select **“Submit Outstanding”** to send it manually.

Cloning an Inspection

To save time on repeat inspections, you can clone a previous inspection instead of entering details again.

- Select **“New Inspection”** and choose the country.
- You will see a list of your previous inspections (including name, company, project, and date) - select one to reuse the details.

When cloning:

Only the inspection and project details are cloned. You will need to enter a new project element(s) and select / upload photo's etc.

Results

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Installation Inspection Report

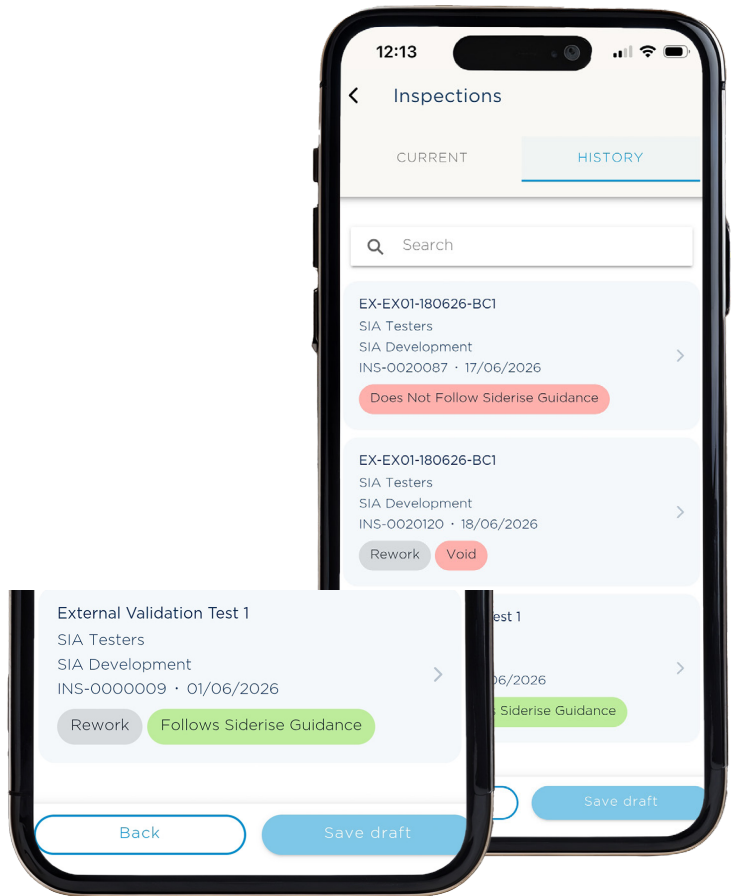
Inspection Details

Inspection Reference :	INS-002001
Inspection Name :	EX-EX01-180626-BC
Completed Date :	18-06-2026
Submitted Date :	18-06-2026
Conducted By :	Barnaby Ext-Android!
On Behalf Of :	SIA Testers
Site Contact Email :	barnaby.carrick+ext-android!@siderise.com
Site Contact Phone Number :	+44 07123456789
Additional Report Recipients :	barnaby.carrick@gmail.com

Project Details

Customer Project Reference :	SIA Development
Project Address :	Typhoon Building, Oakcroft Road Chessington Surrey England KT20 7JN
Main Contractor :	
Facade Contractor :	
Project Client :	
Facade Consultant :	
Architect :	

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INSTALLATION
REQUIRES REVIEW



Results

Email

Once your inspection has been reviewed by the Siderise team, you will receive the report by email.

You and any additional email contacts added during submission will receive:

- The inspection result.
- A link to download the report.

In the app

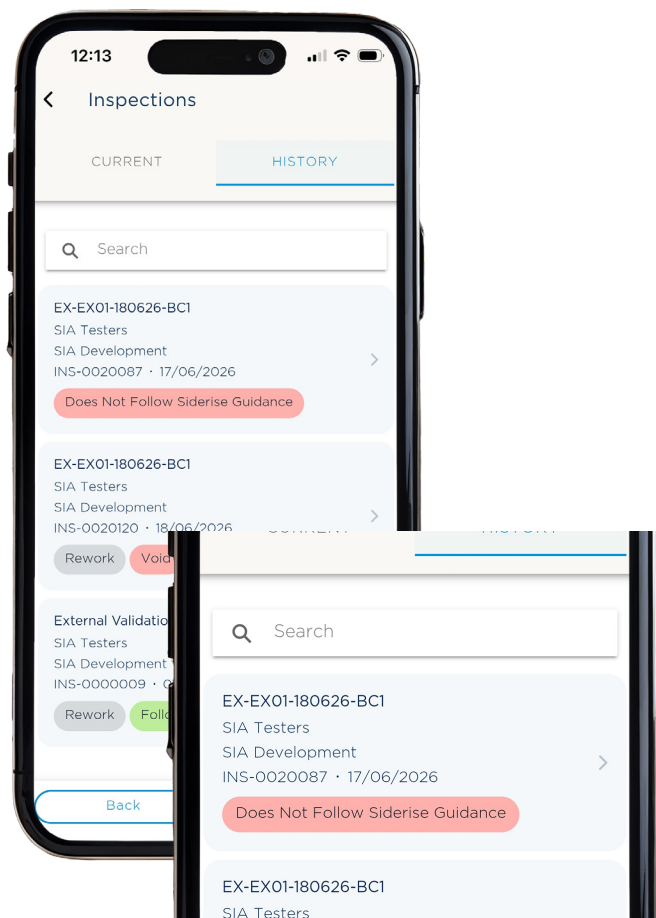
- All of your reviewed inspections will move to the **“History”** tab.
- It will show the status, of your report. Select the inspection to view your report.

Follows Siderise Guidance

If the installation meets Siderise guidance:

- In the app, the inspection will display a green box: **“Follows Siderise Guidance”**.
- The email report will show a green stamp.

This means the installation has been completed in line with expected standards.



Requires rework

If issues are identified that need correcting:

- In the app, the inspection will display a red box: **“Does Not Follow Siderise Guidance”**.
- The email report will show a red stamp.

Reworking an Inspection

In most cases, you will be able to rework the inspection instead of starting again.

You will receive guidance in the report / email, including:

- What needs to be corrected.
- A deadline for completing the rework.

The inspection will appear on the home page under **“Requires Rework”**.

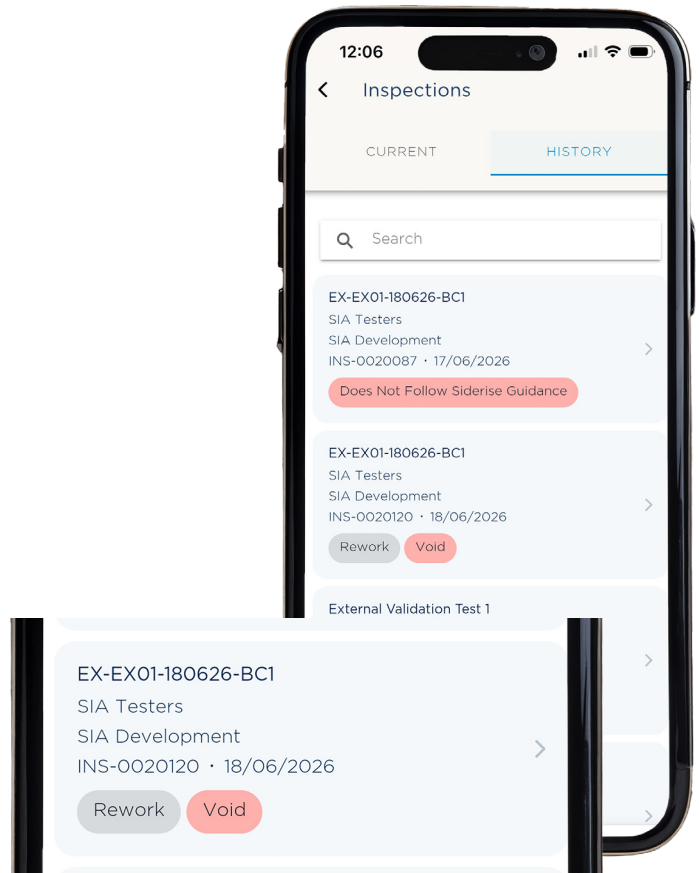
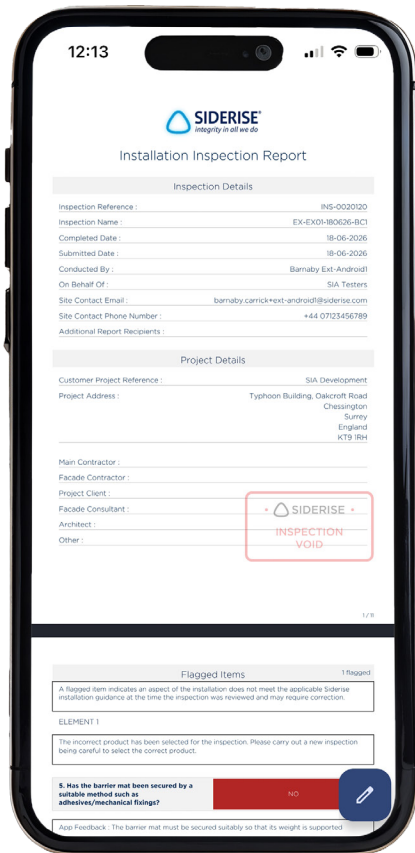
When you open the inspection:

- You will see a summary of issues from the Siderise Advisors.
- Questions that already meet guidance will be locked (no action needed).

Questions requiring updates will be:

- Highlighted in red.
- Cleared for you to answer again.
- Supported with Advisor notes.

You can reuse photos from the original inspection via the gallery but make sure not to reuse images that show incorrect installation.



Once updated:

- Complete and submit the inspection as normal.
- It will then be reviewed again by Siderise.

The original inspection will remain available in the **“History”** tab.

When Rework is not available

- If the rework option is not provided through the app.
- If the deadline to submit a rework has passed.

In both of these situations a new inspection needs to be started. You can use the clone feature to save time by reusing project details.

Void

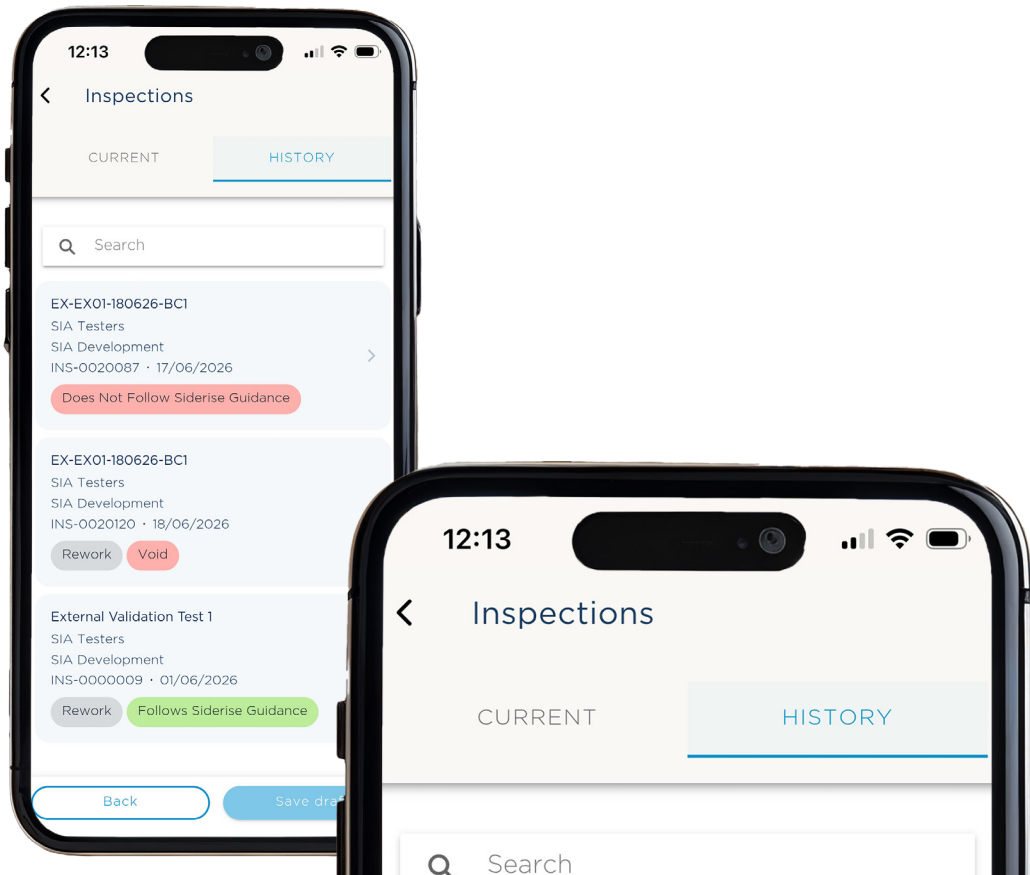
In some cases an inspection may be marked as **“Void”**. This could be due to one or more elements.

This usually happens when:

- The wrong product has been installed.
- The installation requires a complete reinstallation.

Before marking an inspection as void, the Siderise team may contact you to confirm.

- Void elements cannot be reworked.
- A new inspection will be required once the issues have been corrected.



Once an inspection has been fully reviewed, it will move to the **“History”** tab in the app:

- To access this, select the summary section on the Home screen, then open the **“History”** tab at the top of the Inspections screen.
- Inspections in the **“History”** tab will show their status.
- Select an inspection to open and view the report.

Help and Support

If you have any questions about using the Siderise Inspection App, our dedicated team are here to help.

Email: app.support@siderise.com

Phone: 01656 730 833 (option 3)

If there are any questions about your inspection before the report is issued, a Siderise Advisor will contact you using the details you provided.

If you need to contact the team about a report you've received, please have your **Inspection ID (INS number, e.g. INS-0020123)** ready. This will help us resolve your query efficiently.



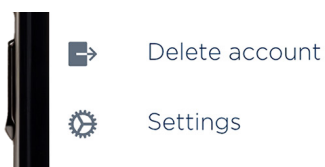
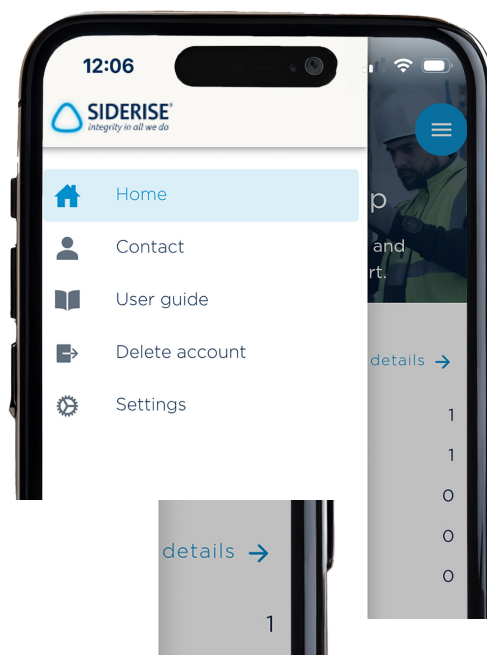
Delete your account

The **“Delete Account”** button is in the Home Screen menu.

Press to send a request to delete your data, in line with GDPR requirements.

We will confirm receipt of your request. Account deletion can take up to 7 days.

Once your account is deleted, we will no longer be able to contact you via the app.



 +44 (0) 1656 730 833 (option 3)

 app.support@siderise.com

 www.siderise.com

